

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
JOB OPPORTUNITY
NURSE – Options Outpatient

BILINGUAL SPANISH SPEAKING REQUIRED

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: 401 W. Thames Street, Bldg. 301, Norwich, CT
Program/Unit: Options Outpatient
Job Posting No: SM79254
Shift/Schedule/Hours: 1st shift/Monday thru Friday/9:00 a.m. – 4:30 p.m./full-time 35 hours
Salary: \$49,388 to \$65,383 annually
Posting Date: September 14, 2012 **Closing Date:** September 20, 2012

Duties may include but not limited to: Provides quality nursing care in an Outpatient program with a growing client census of clients with psychiatric, substance use, medical and behavioral conditions. Work with clients with specialized treatment modalities, behavioral plans, etc., in the clinic and in the community. Will assist in the implementation of collaborative specific behavioral plans for clients with persistent Axis I & II behaviors requiring creative interventions, overseeing the work of others to maintain fidelity to models of treatment. Collect client health data, uses counseling interventions, runs health & wellness groups, assists in setting up PCP appointments, follows policies and procedures regarding medications. Keeps all clinical documentation current, thorough, and makes necessary changes as needed. Assesses emergencies and responds appropriately collaborating with colleagues in program and at agency. Demonstrates good customer services skills, ability to be a team player and is solution focused in all interpersonal communication. Fosters collaboration with team members. Assists in all aspects of communication regarding doctor's orders, with pharmacies and other providers.

GENERAL EXPERIENCE: Graduation from an accredited nursing program.

SPECIAL REQUIREMENTS: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. **Incumbents in this class must be bilingual, oral and written, Spanish.** Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Nurse applying to a Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed. ***Note to DMHAS Lateral employees:** Information sessions will be held during the posting period ending September 20, 2012. Contact Cindy Lukaszewicz, Human Resources Assistant at (860) 859-4651 to schedule an information session.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Cindy Lukaszewicz, Human Resource Assistant
Southeastern Mental Health Authority
401 West Thames Street, Building 301, Norwich, CT 06360
Phone: (860) 859-4651 - FAX: (860) 859-4792
Email: Cindy.Lukaszewicz@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-1**